

Wisconsin Rule Making/Code Adoption Process

Below is a step-by-step guide to the Wisconsin Rulemaking / Code Adoption process. Interested stakeholders are encouraged to participate in code council meetings and public hearings. Links to code council meeting schedules and agendas can be found on page 2.

SCOPE STATEMENT

- The Department of Safety and Professional Services (DSPS) identifies the need for a new state code and begins the code adoption process by drafting a preliminary scope statement.
- The respective residential or commercial Code Council discusses, possibly modifies, and votes on the Scope Statement.
- The Department Secretary approves the scope statement, which is then sent to the governor for approval.
- Upon the governor's approval, the statement is published in the state Administrative Register for at least ten days, and a public hearing regarding the Scope Statement is scheduled before the next code council meeting.
- If no changes are made due to the hearing, the Department Secretary signs off on the final Scope Statement, and the 30-month code adoption process begins. If there are changes to the Scope Statement, the process above starts again.

DRAFTING NEW RULE (CODE)

- The Code Council begins drafting the new rule/code (12-24+ months).
- Code Councils meet monthly, both in person and virtually. The committee chair may allow discussion during meetings with non-committee stakeholders. Public comment is permitted during the council meeting in the "Public Comments" section.
- Council and Department Secretary approve the draft rule.

ECONOMIC IMPACT ANALYSIS

- DSPS Prepares an Economic Impact Analysis (economic effect of the code adoption) and publishes the Economic Analysis in the Administrative Register.
- DSPS submits rule draft and economic analysis to the Legislature Clearinghouse for review (20 days).
- DSPS schedules and conducts a public hearing to discuss the Clearinghouse's comments. As advised by the code council, DSPS staff, public comment, and the Clearinghouse, DSPS incorporates changes into the final rule draft.

FINAL RULE DRAFT AND ADOPTION ORDER

- DSPS presents the Final Rule Draft to the council and Department Secretary for approval.
- DSPS submits Final Rule Draft to Governor for approval (30-60 day review).
- DSPS submits the Final Rule Draft to the Legislature for review (30-day review). If there is no objection from the Legislature, DSPS drafts an Adoption Order.
- The Adoption Order is sent to the Code council and Department Secretary for approval.
- The Adoption Order is published in the Administrative Register.
- The Rule/Code becomes effective the 1st day of the month after publication in the Administrative Register.

STATE AND CODE COUNCIL WEBSITES

Wisconsin Administrative Register

<http://docs.legis.wisconsin.gov/code/register>

Commercial Build Code Council (CBCC)

<https://dsps.wi.gov/Pages/BoardsCouncils/CommercialBuilding/Default.aspx>

Department of Safety and Professional Services (DSPS)

<https://dsps.wi.gov/pages/Home.aspx>

Uniform Dwelling Code Council (UDCC)

<https://dsps.wi.gov/Pages/BoardsCouncils/UniformDwelling/Default.aspx>

Wisconsin Advisory Council on Building Sustainability (CBS)

<https://dsps.wi.gov/Pages/BoardsCouncils/Sustainability/Default.aspx>

COMING SOON...

•>> **slipstream**

Code Resources Website

www.slipstreaminc.org

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FOR MORE INFORMATION

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WI DSPS Rule/Code Adoption Process

The Wisconsin rulemaking/code adoption process takes approximately 24–30 months from the introduction of the scope statement to code adoption.

